Seasonal Animal Nursery Technician

**South Mountain**

**POSITION SUMMARY:**

Assists the veterinarians in the treatment and behavior enrichment of cats and kittens and independently evaluate animals to determine adoptability. This position is specifically for a cat nursery area. Assists the veterinarians in all aspects of AHS clinics including surgery, radiology, dentistry, laboratory diagnostics, client education, clinic asepsis, fluid therapy and the administration of prescribed medications. This position is seasonal and expected to needed from April – November.

**ESSENTIAL DUTIES AND RESPONSIBILITIES:**

1. Evaluate and determine best course of action based on guidelines for cats and kittens in the Nursery.
2. Assist in the admission of patients.
3. Administer treatment of medication as needed to cats and kittens currently in the nursery area.
4. Assist in the socialization and kennel enrichment of the cats and kittens in the nursery area.
5. Collect, prepare and submit all lab samples to outgoing vendors as needed including in house laboratory tests.
6. Perform physical exam on all animals; verify adoptability determination or appropriate avenue for disposition.
7. Assist in training Clinic Trainees and volunteers.
8. Keep all nursery areas clean and orderly; restock supplies as needed.
9. Shoot, develop, log and file radiographs adhering to all required radiation safety procedures.
10. Assist in all areas of surgery.
11. Perform Felv, Felv/Fiv and Heartworm tests, implant microchips and administer any necessary vaccines.
12. Complete and maintain all records.
13. Clean and prepare all instruments for packing and autoclaving.
14. Clean and disinfect kennels after patients are released.
15. Fill veterinarian prescriptions and provide clients with instructions for administration.
16. Release animals to foster or rescue, complete all necessary paperwork and clinic education.
17. Follow departmental procedures for euthanasia including administration of drugs and loading deceased animals for disposal.
18. All diagnostic results, complications or instructions will be conveyed to the owner by the veterinarian on duty or relayed verbatim per their instructions.
19. Other duties as assigned.

**QUALIFICATIONS:**

1. High school diploma and preferably the completion of a Veterinary Technician OR minimum of 1 year of experience at a veterinary hospital. Education may substitute for experience.
2. Must have specialized training under the direct supervision of a veterinarian or from a veterinary technician school.
3. Must know phlebotomy, immunology, parasitology, endocrinology, pharmacology and perform safe and humane animal handling.
4. Must be proficient in anesthesiology.

**Language Skills:** Able to speak, read and write English; Spanish language helpful.

**Mathematical Skills:** Ability to perform basic mathematical skills.

**Computer Skills:** Proficiency with Microsoft Word, PowerPoint, Excel, Outlook and Explorer; able to learn other software programs as necessary. Proficiency with or able to learn/use Chameleon software (for use with animals in a shelter environment).

**Certificates, Licenses, Registrations:** Valid AZ Driver's License and insurance.

**Other Skills, Abilities and Qualifications:** Regular attendance. Access to reliable transportation. The person in this position interacts daily with the public, clinic staff and other shelter personnel.

**Physical Demands:** While performing the duties of this job, the employee is frequently required to stand, walk, sit, use hands to finger, handle, or feel objects, tools or controls, reach with hands and arms, climb stairs, balance, stoop, kneel, crouch or crawl, talk or hear, taste or smell. The employee must occasionally lift and/or move up to 50 pounds.

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

**Work Environment:** There will be exposure to dust, heat, cold and temperature changes; occasional wet floors, and animal noises, odors and dander. Most time will be spent in a typical air conditioned and heated office environment.